

DR. HARISINGH GOUR VISHWAVIDYALAYA, SAGAR
(A Central University)



Website : www.dhsgsu.ac.in

Advt. No. R/A-NT/2015/01

Dated: 10/09/2015

EMPLOYMENT NOTICE

Online applications in the prescribed form are invited from the eligible candidates for the following Non-teaching and other Academic staff positions to be filled up on regular basis:

Details of Academic and Non-teaching Positions:

S. No.	Post Code	Name of post	Scale of Pay	Details of Post and Category					
				SC	ST	OBC	UR	Total	PWD
1.	NT/001	Registrar-	PB-4; Rs. 37400-67000 GP Rs. 10000	-	-	-	01	01	-
2.	NT/002	*Finance Officer	PB-4; Rs. 37400-67000 GP Rs. 10000	-	-	-	01	01	
3.	Acad/011	Librarian – (Jawahar Lal Nehru Library– 01 (UR)	PB-4; Rs.37400-67000 AGP Rs. 10000	-	-	-	01	01	
4.	Acad/012	Director – Human Resource Development Centre (Previously Academic Staff College)	PB-4; Rs. 37400-67000 AGP Rs. 10000	-	-	-	01	01	
5.	NT/003	Director, EMMRC	PB-4; Rs. 37400-67000 GP Rs. 10000	-	-	-	01	01	
6.	Acad/013	Director - Physical Education	PB-4; Rs. 37400-67000 AGP Rs. 10000	-	-	01	-	01	
7.	Acad/014	Deputy Director - Human Resource Development Centre (Previously Academic Staff College)	PB-3; Rs. 15600-39100 AGP Rs. 8000	-	-	-	01	01	
8.	NT/004	Internal Audit Officer (On deputation)	PB-3; Rs. 15600-39100 GP Rs. 7600	-	-	-	01	01	
9.	Acad/015	Assistant Director - Physical Education	PB-3;Rs.15600-39100 AGP Rs. 6000	-	-	01 Female	01	02	
10.	NT/005	Deputy Registrar	PB-3;Rs. 15600-39100 GP Rs.7600	-	-	01	01	02	
11.	NT/006	Medical Officer	PB-3; Rs. 15600-39100 GP Rs. 5400/-	-	-	01	01 Female	02	
12.	NT/007	Assistant Engineer (Civil)	PB-2; Rs. 9300-34800 GP Rs. 4600	-	-	01	-	01	
13.	NT/008	Junior Engineer (Electrical)	PB-2; Rs. 9300-34800 GP Rs. 4200	-	-	01	-	01	
14.	NT/009	Section Officer	PB-2; Rs. 9300-34800 GP Rs. 4600	-	-	01	04	05	01 (OH**)
			Total	-	-	07	14	21	01

* The appointment to the post of Finance Officer is subject to outcome of W.P. No. 4865 of 2014, pending in the Hon'ble High Court of M.P. at Jabalpur.

** OH – Orthopedically Handicapped.

For general terms & conditions, procedure for filling application form and other important information etc., please visit University website: www.dhsgsu.ac.in. The last date of submissions of online application forms is **09/11/2015**.

HOW TO APPLY:

1. **The eligible candidates are required to apply online in the format available on the University website www.dhgsu.ac.in from 15/09/2015 onwards. Only online applications will be accepted.** Applicants are also required to submit the hard copy of the submitted online application, duly signed, along with the prescribed application fee, one passport size photograph and self attested copies of the mark-sheets and certificates of educational qualifications, date of birth, experience, category, PWD certificate, etc. to **Assistant Registrar (Recruitment)**, Dr. Harisingh Gour Vishwavidyalaya, Sagar-470 003 (M.P.) **within a week from the last date of submissions of application, positively by 16/11/2015 by Speed Post only.** Both online application as well as submission of hard copy of online application, reprint of publications including cover page of books shall be mandatory along with testimonials/certificates/application fee etc.
2. **Online Application Fee is Rs. 1000/- for General and OBC candidates, and Rs. 500/- for SC/ST/PWD candidates.**
3. **Last date of receipt of online applications: 09/11/2015**

I/c REGISTRAR

ACADEMIC POSTS

Post Code	Post	Director – Human Resource Development Centre (Previously Academic Staff College) - 01 (UR)
Acad/011	Pay Scale Age Limit Qualification and Experience	PB-4; 37400-67000 (PB-4) AGP 10000 As per UGC norms. A. i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers. ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level. iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process. iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in Appendix III of the UGC Regulation, 2010. <p style="text-align: center;">OR</p> B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials. Desirable : Experience and knowledge in editing academic publications, coordinating academic programmes, seminars and conferences.

Post Code	Post	Librarian - 01 (UR)
Acad/012	Pay Scale	PB-4; 37400-67000 (PB-4) AGP 10000
	Age Limit	Not exceeding 55 years
	Qualification and Experience	<p>Essential: (A)</p> <p>i) A Master's Degree in Library Science /Information Science/documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record.</p> <p>ii) At least thirteen years as a Deputy Librarian (AGP `8000/-) in a university library or eighteen years' experience as a College Librarian (AGP of `6000/).</p> <p>iii) Evidence of innovative library service and organization of published work.</p> <p>iv) A minimum score as stipulated in the Academic Performance Indicator (API) based performance Based Appraisal System (PBAS), set out in UGC Regulations on Minimum Qualifications for appointment of teachers and other academic staff and measures for the maintenance of standards in higher education, 2010.</p> <p>Desirable: M.Phil/ Ph.D. Degree in library science/ information science / Documentation / archives and manuscript-keeping.</p> <p style="text-align: center;">OR</p> <p>B. Deputy Librarian completing service of three years in the AGP of Rs. 9000 and otherwise eligible as per the API scoring system and PBAS methodology developed in UGC Regulations, 2010 with a Ph.D. qualification.</p> <p>Note:</p> <ul style="list-style-type: none"> • The minimum requirement of 55% shall not be insisted upon for Librarian and Deputy Librarian, for the existing incumbents who are already in the University system. However, these marks should be insisted upon for those entering the system from outside and those at the entry point of Assistant Librarian. • A relaxation of 5% shall be provided at the Master's level to the SC/ST category.

Post Code	Post	Director – Physical Education - 01 (OBC)
Acad/013	Pay Scale	PB-4; 37400-67000 (PB-4) AGP 10000
	Age Limit	Not exceeding 55 years
	Qualification and Experience	<p>Essential:</p> <p>(i) A Ph.D. in Physical Education.</p> <p>(ii) Experience of at least ten years as University Deputy or fifteen years as University Assistant DPEs/College (selection grade).</p> <p>(iii) Participation in at least two national/international seminars/conferences.</p> <p>(iv) Consistently good appraisal reports.</p> <p>(v) Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration.</p> <p>(vi) Evidence of having produced good performance teams/athletes for competitions like state/national/inter-university/combined university, etc.,</p> <p>(vii) A minimum score as stipulated in the Academic Performance Indicator (API) based performance Based Appraisal System (PBAS), set out in UGC Regulations on Minimum Qualifications for appointment of teachers and other academic staff and measures for the maintenance of standards in higher education, 2010.</p>
	Method of Recruitment	Direct recruitment and/or on Contract or deputation for a period of 5 years or till the age of 62 years, whichever is earlier.

Post Code	Post	Deputy Director – Human Resource Development Centre (Previously Academic Staff College) - 01 (UR)
Acad/014	Pay Scale	PB-3; 15600-39100 (PB-3) AGP 8000
	Age Limit	As per UGC norms
	Qualification and Experience	<p>i) A Ph.D. Degree in the concerned/allied/relevant disciplines. Candidates from outside the University system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the University concerned.</p> <p>ii) Eight years experience as Asstt. Director-HRDC (erstwhile ASC)/Asstt. Professor in University or College, with a benefit of two years and one year for Ph.D. and M.Phil. Degree holders.</p> <p>iii) Evidence of having contributed to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process</p> <p>iv). Evidence of organizing training, coaching programme, workshops etc.</p> <p>V) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) set out in Appendix III of the UGC Regulation, 2010.</p> <p>Desirable - Experience and knowledge in editing academic publications, coordinating academic programmes, seminars and conferences.</p>

Post Code	Post	Assistant Director – Physical Education - 02 (01-UR and 01 OBC-Female)											
Acad/015	Pay Scale	PB-3; 15600-39100 (PB-3) AGP 6000											
	Age Limit	As per UGC norms											
	Qualification and Experience	<p>i) A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record.</p> <p>ii) Record of having represented the university / college at the inter-university / intercollegiate competitions or the State and/ or national championships.</p> <p>iii) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>iv) Passed the physical fitness test conducted in accordance with UGC Regulations.</p> <p>v) However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009", shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Assistant Director of Physical Education / College Director of Physical Education & Sports.</p>											
<p>NORMS FOR MEN</p> <p>12 MINUTES RUN/WALK TEST</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Up to 30 years 1800 meters</td> <td style="text-align: center;">Up to 40 years 1500 meters</td> <td style="text-align: center;">Up to 45 years 1200 meters</td> <td style="text-align: center;">Up to 50 years 800 meters</td> </tr> </table> <p style="text-align: center;">NORMS FOR WOMEN</p> <p style="text-align: center;">8 MINUTES RUN / WALK TEST</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Up to 30 years 1000 meters</td> <td style="text-align: center;">Up to 40 years 800 meters</td> <td style="text-align: center;">Up to 45 years 600 meters</td> <td style="text-align: center;">Up to 50 years 400 meters</td> </tr> </table>						Up to 30 years 1800 meters	Up to 40 years 1500 meters	Up to 45 years 1200 meters	Up to 50 years 800 meters	Up to 30 years 1000 meters	Up to 40 years 800 meters	Up to 45 years 600 meters	Up to 50 years 400 meters
Up to 30 years 1800 meters	Up to 40 years 1500 meters	Up to 45 years 1200 meters	Up to 50 years 800 meters										
Up to 30 years 1000 meters	Up to 40 years 800 meters	Up to 45 years 600 meters	Up to 50 years 400 meters										

Note: Applicants for Academic positions with Academic Grade Pay **such as Librarian, Director (HRDC), Director, Physical Education & Deputy Director (HRDC)** is required to fill up API proforma and send along with their hardcopy of application forms. **They are advised to download API proforma available on the University website at dhsghsu.ac.in** Eligibility for these posts shall be considered as per UGC regulations on Minimum Qualification for appointment of Teaching and other Academic Staff in Universities and Colleges and measure for the maintenance of standards in higher education 2010 and 2nd Amendment Regulations, 2013. Candidates may also visit the UGC website www.ugc.ac.in for more details, if they wish so.

Non-Teaching Posts		
Post Code	Post	Registrar - 01 (UR)
NT/001	Pay Scale	PB-4; 37400-67000 (PB-4) GP 10000
	Age Limit	Up to 55 years
	Qualification and Experience	<p>Essential:</p> <p>i) A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven-point scale in any discipline from a recognized university/institute.</p> <p>ii) At least 15 years of experience as Assistant Professor in the AGP of `7000 and above or with 8 years' of service in the AGP of `8000 and above including as Associate Professor along with experience in educational administration; OR Comparable experience in research establishment and/or other institutions of higher education; OR 15 years of administrative experience, of which 8 years as Deputy Registrar or in an equivalent post.</p> <p>iii) Good working knowledge on Computer.</p> <p>Desirable: MBA / PG Diploma in Management / LL.B. / CA / ICWA / MCA / Ph.D.</p> <p>Note:</p> <ul style="list-style-type: none"> • The minimum requirement of 55% of the marks shall not be insisted upon for Registrars and Deputy Registrars, for the existing incumbents who are already in the University system. However, these marks should be insisted upon for those entering the system from outside and those at the entry point of Assistant Registrar. • A relaxation of 5% shall be provided at the Master's level to the SC/ST category.
	Method of Recruitment	Deputation or on Contract for a period of 05 years or till attaining the age of 62 years, whichever is earlier.

Post Code	Post	Finance Officer - 01 (UR)*
NT/002	Pay Scale	PB-4; `37400-67000 (PB-4) GP `10000
	Age Limit	Up to 55 years
	Qualification and Experience	<p>Essential:</p> <p>i) A Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven-point scale in any discipline from a recognized university/institute .</p> <p>ii) At least 15 years of experience as Assistant Professor in the AGP of `7000 and above or with 8 years' of service in the AGP of `8000 and above including as Associate Professor along with experience in educational administration, or Comparable experience in research establishment and /or other institutions of higher education, or 15 years of administrative experience of which 8 years as Deputy Registrar or in an equivalent post in Finance and Accounts.</p> <p>iii) Good working knowledge on Computer.</p> <p>Desirable: MBA / PG Diploma in Management / LL.B. / CA / ICWA / MCA / Ph.D.</p> <p>Note:</p> <ul style="list-style-type: none"> • The minimum requirement of 55% of the marks shall not be insisted upon for Finance Officer and Deputy Finance Officer, for the existing incumbents who are already in the University system. However, these marks should be insisted upon for those entering the system from outside and those at the entry point of Assistant Registrar/Asstt. Finance Officer. • A relaxation of 5% shall be provided at the Master's level to the SC/ST category.
	Others	Deputation: Officers holding analogous posts on regular basis or with three (3) years regular service in PB-IV plus GP of `8700 or with five (5) years regular service in PB-3 plus GP of `7600; in Audit and Accounts departments in the Central / State Government, Universities and other autonomous organizations.
Method of Recruitment	Deputation or on Contract for a period of 03 years or till attaining the age of 62 years, whichever is earlier.	

* **The appointment to the post of Finance Officer is subject to outcome of W.P. No. 4865 of 2014, pending in the Hon'ble High Court of M.P. at Jabalpur.**

Post Code	Post	Director - EMMRC 01 (UR)
NT/003	Pay Scale	PB-4; 37400-67000 (PB-4) GP 10000
	Age Limit	Not exceeding 55 years
	Qualification and Experience	A Master's Degree in any subject. Eminent Teachers/Person having experience of Print/Electronic Media or Journalism/theatre, Art and culture with a total of 10 years of regular service including administrative experience.
	Method of Recruitment	On Contract / tenure basis for a period of 5 years or till the age of 60 years, whichever is earlier.

Post Code	Post	Internal Audit Officer (On Deputation) - 01 (UR)
NT/004	Pay Scale	PB-3; 15600-39100 (PB-3) GP 7600
	Age Limit	Not exceeding 55 years
	Qualification and Experience	Officers holding analogous posts or with three (3) years of regular service in the scale of pay of `10000–15200 (pre-revised)/PB-3; GP of `6600 or five (5) years in the scale of pay of `8000-13500 (pre-revised)/PB-3; GP of `5400 in the Central / State Governments, Universities and other Autonomous Organizations.
	Method of Recruitment	Deputation for a maximum period of 5 years.

Post Code	Post	Deputy Registrar - 02 (01-OBC and 01-UR)
NT/005	Pay Scale	PB-3; `15600-39100 (PB-3) GP `7600
	Age Limit	Up to 50 years (for relaxation please see instructions)
	Qualification and Experience	Essential: i) A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale. ii) Nine years' of experience as Assistant Professor in the AGP of `6000 and above with experience in educational administration ; or Comparable experience in research establishment and/or other institutions of higher education; or Five years' of administrative experience as Assistant Registrar or in an equivalent post. iii) Good working knowledge on Computer. Desirable: MBA / PG Diploma in Management / LL.B. / CA / ICWA / MCA / Ph.D. Deputation: Officers holding analogous posts on regular basis or with 3 years regular service in PB-3; GP of `6600 or 5 years regular service on the post equivalent to Assistant Registrar (PB-3; GP of `5400) in the Central/State Government, Universities and other autonomous organizations.
	Method of Recruitment	Direct Recruitment/Deputation

Post Code	Post	Medical Officer - 02 { 01-(OBC) & 01 (UR Female)}
NT/006	Pay Scale	PB-3; 15600-39100 Grade Pay 5400/-
	Age Limit	Up to 40 years (for relaxation please see instructions)
	Qualification and Experience	Essential: i) M.B.B.S. Degree from a recognized University. ii) At least two years post qualification experience. Desirable: MD/MS.

Post Code		Post	Assistant Engineer (CIVIL) - 01 (OBC)
NT/007		Pay Scale	PB-2; 9300-34800 GP 4600
		Age Limit	Up to 35 years (for relaxation please see instructions)
		Qualification and Experience	<p>Essential: A Degree in Civil Engineering from a recognized University / Institute with two years post qualification experience in relevant field or Diploma in Civil Engineering from a recognized University/Institute with five years post qualification experience, in an organization of repute, Centre/State Government, Universities, and Autonomous Organizations.</p> <p>Desirable: Working knowledge of AUTOCAD, other relevant software.</p>

Post Code		Post	Junior Engineer (Electrical) - 01-OBC
NT/008		Pay Scale	PB-2; 9300-34800 GP 4200
		Age Limit	Up to 30 years (for relaxation please see instructions)
		Qualification and Experience	<p>Essential: Degree in Electrical Engineering from a recognized University /Institute or equivalent Or Diploma in Engineering (Electrical) from a recognized University / Institute or equivalent having two (2) years post qualification experience in relevant field from an organization of repute, Centre/State Government, Universities, and Autonomous Organizations.</p> <p>Desirable: Working knowledge of AUTOCAD, other relevant software.</p>

Post Code	Post	Section Officer - 05 {01 OBC & 04 UR} 01(OH)	
NT/009		Pay Scale	PB-2; 9300-34800 GP 4600
		Age Limit	Up to 40 years (for relaxation please see instructions)
		Qualification and Experience	<p>Essential:</p> <p>i) Degree of a recognized university with working knowledge of computer applications.</p> <p>ii) Eight years' experience in relevant field (i.e. Administration / Finance & Accounts/ Purchase / Personnel / Legal etc.) in Central/ State Governments, University, Research Institution or Autonomous Organization of which three years in the PB-2 (Rs. 9300-34800) with GP of Rs.4200.</p> <p>Desirable: Master's Degree/PG Diploma in Business Administration/PGDCA or LLB.</p>
	Method of Recruitment	<p>Direct / Deputation: Deputation : Officers holding analogous post on regular basis or with three years regular service in the Pay Band-2 (Rs. 9300-34800) with GP of 4200 or equivalent in the Central/State Governments, Universities or autonomous organizations and possess the qualifications and experience prescribed as above.</p>	

GENERAL CONDITIONS & ESSENTIAL INFORMATIONS

1. The University reserves the right to :
 - a) withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
 - b) offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidates and availability of vacant advertised lower posts.
 - c) draw reserve panel(s) against the possible vacancies in future;
 - d) not to fill up any of the advertised positions.

2. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications/experience laid down for the post.
3. Qualifications and other conditions shall be applicable as stipulated by the University Recruitment Rules and as per the extant UGC Regulations.
4. Reservations for persons with disability will be given as per Govt. of India/UGC Rules.
5. Candidates applying for the post reserved for SC/ST and PWDs must enclose with hard copy of the application the Caste/Tribe/Medical certificate in GOI prescribed format duly issued by the competent authority. Candidates for the post reserved for OBC are required to submit a certificate regarding his/her **OBC status and non-creamy layer status** in a prescribed format duly issued on or after 15/09/2015 by the competent authority. To avoid delay in submission of applications, OBC candidates are allowed to apply with their OBC certificate issued before 15/09/2015; such candidates shall be required to produce the updated OBC certificate at the time of interview.
6. Relaxation in age, qualification etc. shall be applicable to the SC/ST, OBC and Physically challenged candidates as per Govt. of India guidelines. The employees of Central Govt. /State Govt./ Universities/ shall be granted 5 years relaxation in upper age limit.
7. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in the case of SC/ST/PWD (Persons with Disability) and to those Ph.D. degree holders, who have passed their Master's Degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
8. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle the candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the University at its discretion, may restrict the number of candidates to a reasonable limit, which may vary from post to post, on the basis of qualifications, experience, publications etc. higher than the minimum prescribed in the advertisement. The University may constitute a committee to scrutinize the applications.
9. The process of selection may be by a presentation/seminar/written test/interview or a combination thereof.
10. The service conditions including GP & AGP and age of superannuation shall be as per UGC/ Universities rules/ norms.
11. Incomplete applications or applications without relevant supporting enclosures (self-attested copies of degree/ certificates/marks sheets/ experience certificate, reprints of publications, prescribed fee) or applications received after the last date etc. will be out-rightly rejected.
12. Qualifications/Experiences/Age etc. as on closing date of advertisement will only be taken into consideration.
13. Candidates applying for the post of Director (HRDC), Deputy Director (HRDC), Librarian, and Director (Physical Education) are required to send their application in the prescribed form, including the Academic Performance Indicator (API) based on Performance Based Appraisal System along with supporting documents duly signed and filled in all respect, failing which their candidature shall be out rightly rejected as the same is mandatory as per UGC's Regulation, 2010, and amendments therein from time to time. The candidates must ensure that **the hard copy of the submitted online application along with relevant supporting enclosures reach the University by Speed Post within a week from the last date of submission of application, positively by 16/11/2015**. The completeness of the submitted application is the sole responsibility of the candidates. The University shall not be responsible for any delay/loss due to postal or technical reason.
14. SC/ST candidates called for interview will be paid sleeper class TA by train or bus fare through shortest routes as per rules.
15. Those already in Govt. service should submit their applications through proper channel or produce **"No Objection Certificate"** at the time of interview.
16. In case of any inadvertent mistake in the process of selection detected at any stage even after issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
17. After joining the service of the University, the candidates will have to abide by the Rules, Regulations and Ordinances of the University applicable from time to time. He/she may be assigned any duty within/outside the University depending upon the exigency of the work.
18. The University reserves the right to verify the antecedents or documents submitted by the candidate at any time including during tenure of service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background for which he has been convicted by any court and has suppressed the said information, his/her services shall be terminated forthwith.
19. Those candidates who have already applied against Employment Notice No. 2013-14/A-NT/06 dt. 31/10/2013 (posts of Associate Professor (ASC), Director (EMMRC), Medical Officer, Section Officer & Assistant), Employment Notice no. 2012-13/A-NT/03 dt. 05/02/2013 (posts of Director-Physical Education & Internal Audit Officer), and Employment Notice no.R/A-NT/02/2011 dt. 25/11/2011 (posts of Asstt. Director-Physical Education) are advised to **apply afresh**.

20. Previous teaching/research experience shall be counted as per guidelines mentioned in UGC Regulations, 2010
21. Candidates awarded degree by Foreign Universities are required to submit Equivalent Certificate issued by Association of India University, New Delhi. The University reserves the right to require Equivalent Certificate for various degree from any of the candidate.
22. The date of determining eligibility, upper age limit, etc. shall be the last date of submission of application.
23. Candidates who wish to apply for more than one post are required to submit separate application and fee for each post.
24. Canvassing in any form may lead to cancellation of candidature.
25. **Amendments/changes, if any, in the advertisement shall be published only on the University website www.dhsgsu.ac.in**

HOW TO APPLY:

1. **The eligible candidates are required to apply online in the format available on the University website www.dhsgsu.ac.in from 15/09/2015 onwards. Only online applications will be accepted.** Applicants are also required to submit the hard copy of the submitted online application, duly signed, along with the prescribed application fee, one passport size photograph and self attested copies of the mark-sheets and certificates of educational qualifications, date of birth, experience, category, PWD certificate, etc. to **Assistant Registrar (Recruitment)**, Dr. Harisingh Gour Vishwavidyalaya, Sagar-470 003 (M.P.) **within a week from the last date of submissions of application, positively by 16/11/2015 by Speed Post only.** Both online application as well as submission of hard copy of online application, reprint of publications including cover page of books shall be mandatory along with testimonials/certificates/application fee etc.
2. **Online Application Fee is Rs. 1000/- for General and OBC candidates, and Rs. 500/- for SC/ST/PWD candidates.**
3. **Last date of receipt of online applications: 09/11/2015**

I/c REGISTRAR